

REGULAR MEETING  
APRIL 10, 2017

The Regular Meeting was called to order at 6:30 p.m. by President Steve Rettler. Trustees present were De Voe, Gleason, Minlschmidt, TRettler and Pasch. Absent was PRettler (excused). Also present were Gerry Schuette, Tim Van Asten, Barb Schuh, Justin Stingle, chief Lowell James, Mark Schuster Robert E Lee and clerk Rochelle Oskey.

The minutes of March 13, 2017 Regular Meeting, March 22, 2017 Insurance & Personnel Meeting, March 23, 2017 Special Board Meeting, March 27, 2017 Insurance & Personnel Meeting, March 30, 2017 Utility Meeting, March 30, 2017 Ordinance Meeting and April 5, 2017 Planning Commission Meeting were approved on a motion by DeVoe/Minlschmidt. Motion Carried.

The March 2017 Treasurer's Report was approved on a motion by Gleason/TRettler.

The March 2017 Police Report was approved on a motion by Pasch/Minlschmidt. Motion Carried. The report shows that Chief James worked 171.7 hours, Bailiff Krsnich worked 1.5 hours, Officer Lederer worked 29.25 hours, Officer Koehler worked 42 hours, Officer Dontje worked 20 hours, Officer Hufschmid worked 0 hours, Officer Nishimoto worked 0 hours, Officer Hofacker worked 25.5 hours and Officer Rieth worked 52 hours. Chief James used 16 hours of vacation, 0 hours of holiday and 20 hours of sick. There were 121 situation responses this month. Radar was operated 43.5 hours. Received \$4,000 reimbursement from BOTS.

A motion was made by TRettler/Gleason to accept the bills as presented. Motion Carried.

Stingle joined the meeting at 6:33 p.m.

Discussed the ongoing issues with the roof leaking in the court room and evidence room; Minlschmidt has received a quote from a company and another is coming out tomorrow. James stated Jim Theobald was out about two (2) weeks ago and said we need to change it, but did not submit a quote. Minlschmidt will try calling Theobald again tomorrow. The roof is approximately 25-30 years old and needs to be replaced. This item is tabled until further information is received.

Pasch brought up time management stating she received an email regarding keeping personal conversations to a minimum. This has been an ongoing standard for employees. James stated he did not receive official correspondence from the board regarding this matter.

Pasch brought up the UTV use by the police department stating James would like to use it for a TAFGE glow run/walk on April 28, 2017 at the school. Either an officer or an EMT would drive it per James and Pasch. James stated Schuette said the Police could use it to put out signs and things for parades and such. De Voe and a few others did not recall the board stating that decision. SRettler said our insurance does not cover non-employees to drive and thought the purpose for buying the UTV was for spraying the ditches and the parks. James decided he would find other options.

A motion was made by Minlschmidt/TRettler to award De Groot, Inc. the Elm Street water project for the bid amount of \$167,219.80. Motion Carried.

A motion was made by Gleason/Minlschmidt to approve a \$15,000 utility contingency fund. Motion Carried.

Opened the bids for sidewalk replacement – Deerview Construction \$3.59 per square foot. A motion was made by Minlschmidt/TRettler to approve hiring Deerview Construction to replace the 2017 sidewalks at a cost of \$3.59 per square foot. Motion Carried.

Opened the bids for curb and gutter replacement – *removal and installation* –Deerview Construction \$37 per linear foot; – *installation only* –Deerview Construction \$26 per linear foot. A motion was made by Minlschmidt/TRettler to approve hiring Deerview Construction to replace the

2017 curb and gutters at a cost of \$37 per linear foot for removal and installation and \$26 per linear foot for installation only. Motion Carried.

No bids were received for the crack sealing; Gleason suggested contacting the business from last year to see if they are interested in bidding. Item is tabled.

A motion was made by Minlschmidt/De Voe to proceed with the Comp Plan updates using Jeff Sanders at Community Planning & Consulting, LLC using the On-Call costs. Motion Carried.

A motion was made by Minlschmidt/Pasch to rezone parcel 220 036802 from R-1 Single Family Residential to A-1 Agricultural. Motion Carried.

A motion was made by Pasch/Gleason to approve an application for Temporary Class "B" (Fermented Malt Beverage) license for St Mary's Church for May 7, 2017 Wine and Beer Tasting Event. Motion Carried.

A motion was made by Minlschmidt/Gleason to approve a Temporary Class "B" (Fermented Malt Beverage) license for Black Creek Fire Rescue for August 19, 2017 100 year anniversary event. Motion Carried.

A motion was made by Minlschmidt/Gleason to approve an application for Todd and Sheryl Jaskolski wedding at Lake Park on July 1, 2017. Motion Carried.

A motion was made by Gleason/TRettler to approve amending Sec 6-3-7 Prohibited Activities and Non-Collectable Materials (n) Building Waste. Motion Carried.

A motion was made by Minlschmidt/TRettler to approve amending Sec 6-3-6 Collection of Refuse (b) Restriction on Time of Placement. Motion Carried.

A motion was made by Gleason/ Minlschmidt to approve adding Sec 6-4-4 Restriction on Time of Placement. Motion Carried.

A motion was made by Minlschmidt/De Voe to send Barb Schuh to the Clerk's Institute at the Radisson in Green Bay on July 9-14, 2017 at a cost of \$472 plus mileage. Motion Carried.

A motion was made by TRettler/ Minlschmidt to approve sending Mike Koleske to Nutrient Removal – Total Phosphorus at WRWA, Plover, on April 25 at a cost of \$60. Motion Carried.

Discussed funeral pay for Tobe Kettner's funeral; TRettler stated he feels Oskey should have been paid to attend this funeral, instead of on her own time, as she was representing the Village. Oskey stated she punched out at 10:41 a.m. and returned after lunch at 1 p.m. Pasch did not agree with, stating we don't really need to send someone. A motion was made by Gleason/TRettler to pay Oskey to attend Kettner's funeral. A roll call vote was taken with TRettler, Gleason, Minlschmidt and SRettler voting 'yes' and Pasch and De Voe voting 'no'. Motion Carried.

Oskey handed out the following correspondence: Thank you card from Doris Kettner and family; Proclamation proclaiming May 7-13, 2017 as Municipal Clerks Appreciation Week; Black Creek Youth Sports field dedication on June 27, 2017 at 7 p.m.; Village of Black Creek's 2016 Consumer Confidence Report Data; Library Board Meeting draft minutes of the April 4, 2017 Board Meeting; Rural Fire Committee minutes for March 1, 2017; March 2017 Financial Report; 2016 annual report; Village of Black Creek Revenue & Expense report as of March 31, 2017.

James and Stingle left the meeting at 7:10 p.m.

SRettler presented a Proclamation to Terry Rettler for his years of service as a trustee.

Schuh, Schuette, Van Asten and Schuster left the meeting at 7:12 p.m.

SRettler announced the board's intent to convene in closed session to discuss and consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in closed session in accordance with Wis. Stat 19.85 (1)(c) to discuss a temporary raise for Tim Van Asten.

A motion was made by TRettler/Minlschmidt to go into closed session at 7:13 p.m. to convene in closed session in accordance with Wis. Stat. 19.85 (1)(c). Motion Carried.

Members present in closed session: SRettler, Minlschmidt, TRettler, Gleason, Pasch, De Voe and Oskey

A motion was made by De Voe/TRettler to adjourn closed session at 7:22 p.m. Motion Carried.

The meeting was adjourned at 7:22 p.m. on a motion by TRettler/Gleason. Motion Carried.

Rochelle Oskey  
Village Clerk/Treasurer

DISBURSEMENTS:

Sport 0 Motive Inc	PW UTV	8,797.97
Highland Products, LLC	PW Bleachers	4,818.00
WDNR	PW	5.00
Shell Fleet Plus	Gasoline	796.09
UnitedHealthCare	Disability Insurance	634.26
US Bank Equipment Finance	Library Copier	220.81
WE Energies	Gas & Electricity	2,663.68
Payroll	Payroll	13,214.81
Wisconsin SCTF	Support Collections	111.14
LGIP	Replacement Fund	33,000.00
LGIP	Replacement Fund	(33,000.00)
Sam's Club/Synchrony Bank	Supplies	90.92
Seymour Community Schools	Mobile Home Fees & Lottery Credit	863.99
WE Energies	Gas & Electricity	16.47
West Bend Mutual Ins Co	Court	200.00
LGIP	Replacement Fund	33,000.00
LGIP	Replacement Fund	20.00
Charter Communications	Telephone & Internet Service	571.85
Shell Fleet Plus	Gasoline	272.86
Payroll	Payroll	14,036.61
Anita Theobald	April Election	74.38
Ann Brauer	April Election	63.94
Badger Laboratories	WWTP Maintenance	1,880.00
Ben's Small Engine	PW Maintenance	305.80
Black Creek Fire committee	March '17 Assessment	3,300.00
Black Creek Rescue Service	Ambulance Runs	890.00
Black Creek Utilities	Utility	1,003.15
Borree Appraisal Services Inc	Q2 Assessor Fees	1,300.00
Brandon Petri	Citation Refund	6.80
Brauer Supply & Equip	PW Maintenance	717.45
Bruce Municipal Equipment	PW Maintenance	39.89
Carrot-Top Industries Inc	Flags	143.79
Center Point Large Print	Library Media	21.57
City of Seymour	Election	109.00
Deb Krsnich	Court	85.62
Demco, Inc	Library Media	51.73

Diedrick's Hardware	PW Maintenance	5.99
Diggers Hotline	PW & WWTP Maintenance	19.90
DNR	WWTP	135.00
Doris Kettner	April Election	80.94
Ferguson Waterworks	WWTP Maintenance	263.11
Fox Communities Credit Union	Tahoe & Credit Card Payments	1,804.81
Gale/Cengage Learning	Library Media	230.18
H D Supply Waterworks	WWTP Maintenance	40.00
Hawkins	WWTP Maintenance	2,765.65
Janet Rohloff	April Election	69.75
Jesse Kautza	Citation Refund	124.00
JLS Electric	Police	182.36
Joan Mielke	April Election	63.94
Johnson's Hardware	PW & WWTP Maintenance	81.76
K&M Community Papers	Legal Notice	140.13
Kathy Hurning	April Election	62.00
Marilyn Braun	April Election	80.94
MBM	Clerk & Court	794.08
Micro Marketing	Library Media	270.69
Midamerica Books	Library Media	109.70
Midwest Tape	Library Media	90.25
Nancy Felton	April Election	74.38
NAPA-Clover Auto & Truck	PW Maintenance	64.62
NCL of WI	WWTP Maintenance	172.55
Office Depot Business Credit	Supplies	64.40
Outagamie County Treasurer	March '17 Court Fines, Landfill	5,662.12
OWLS	Library Supplies	9,245.00
Paul Hermes	April Building Inspector Fees	400.00
Performance Plumbing	North Park	139.00
RJM Construction	PW & WWTP Maintenance	7,220.00
Ron's Service	PW & Police Vehicle Maintenance	527.26
Ruth Theobald	April Election	69.75
Sal's Food Center	Supplies	12.27
Schenck	Auditing	2,715.00
Securian Financial Group	Life Ins	97.67
Service Motor Co	PW Maintenance	1,212.70
Superior Chemical	PW Maintenance	104.47
Sweeney Law Office	Legal Fees	562.50
SYNCB/Amazon	Library Media & Supplies	504.37
The Penworthy Co	Library Media	60.43
ThedaCare at Work	Drug Test	88.00
Ruth Theobald	April Election	69.75
Unique Management Services	Library Supplies	26.82
UW Extension	BOR Material	35.00
Verizon Wireless	Cell Phones	213.08
WE Energies	Gas & Electricity	14,901.83

Wisconsin Court Fines & Surcharges	March '17 Court Fines & Asses	1,506.45
WRWA	WWTP Maintenance	370.00
Zachery Rate	Citation Refund	222.80

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